

Executive Board of basketballscotland

Meeting Summary

8 February 2017

Topic	Notes
Attendance	David Watt, Andrew Warrington, Amy Morgan, Euan Campbell, Sandy Sutherland, David Davies, Kevin Pringle, Louise Burke, Jane White, Ewen Cameron (sportscotland)
Apologies	Jamie Corr, Steve Jeffers It was noted that Steve Jeffers had indicated his resignation from the Board for personal reasons. The Board expressed their thanks for all his input and commitment.
Child Protection	The Board noted: <ul style="list-style-type: none">- An audit had been completed with all targeted clubs. The outcomes were positive.- A number of clubs had engaged and sought support for their processes.- That basketballscotland's Minimum Operating Requirements had been reviewed by Children 1st and had been approved.- That further information should be sought on the process for foreign nationals- It was agreed to issue a letter to clubs to thank them for their support and remind them that continued good practice in this area is crucial.
Risk Register	The 2016-17 risk register was reviewed. A number of new risks were added in relation to the Commonwealth Games qualification. The process for developing the 2017-18 risk register was discussed and agreed.
Minutes of Previous Meeting	The minutes of the 3rd December meeting were approved. All actions had been completed or were in progress.
CEO Update	The CEO provided an update on operations, including: <ul style="list-style-type: none">- Membership figures on track to meet target.- Workforce analysis and planning had begun.- Presentation to the Institute of Sport on player support had been well received.- Development of the player development model was continuing and Stanger Pro had been engaged to deliver this work. This had led to a decision not to launch the Regional Player Development Programme until it was fit for purpose.- Social media engagement was reaching its highest ever figures.- The Performance Logistics role had been filled and the vacant Club Development Officer role was in progress.- The continued progress with development of wheelchair basketball.- An issue with the database reissuing old e-mails was highlighted and had been fixed by the database provider.

Commonwealth Games 2018	<p>A number of processes and timelines were outlined:</p> <ul style="list-style-type: none"> - The process and timeline for the recruitment of the Team Managers (by Commonwealth Games Scotland, CGS) and Assistant Coaches was presented and agreed. - It was noted that other staff (physio, doctor etc.) would be appointed by CGS. - An outline of the process for team selection to the Games was presented, which required an invite from FIBA and support from CGS. - Discussion took place on the challenges to secure the level of games required and the risk in chasing these games at any cost. - The Board agreed in principle to provide additional resources if appropriate games could be secured, at the same time as seeking assurances from CGS and FIBA. - A number of additional actions to enhance the likelihood of an invite and support from CGS were identified and agreed. - The Board requested further information be developed to inform a decision by the Board on which team to support should this be required at the end of the process.
Commercial Strategy	<p>The ongoing work on Commercial Strategy was outlined to the Board. Next steps were discussed and agreed.</p>
British Basketball	<p>It was noted that British Basketball had received a funding award from Sport England which was encouraging. It was noted the AGM had been held.</p>
Finance Report	<p>The finance report, including reporting against the KPIs, was circulated and approved. The progress in getting the finances back on track following the Brexit issues was commended.</p>
Other Business	<p>It was noted with sadness that two honorary vice presidents, Tam Dalyell and Jack Bugge had passed away in the period since the last meeting. The Board noted the need to replace Steve Jeffers, with a particular focus on HR.</p>