

## Executive Board of basketballscotland

### Meeting Summary

28 June 2017

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Topic	Notes
Attendance	David Watt, Andrew Warrington, Amy Morgan, Euan Campbell, Sandy Sutherland, Kevin Pringle, Louise Burke, Jane White, Lisa Wainwright (British Basketball).
Apologies	Jamie Corr, David Davies, Ewen Cameron ( <b>sportscotland</b> )
Risk Register	The 2016-17 Risk Register was closed. The 2017-18 Risk Register was in final draft in terms of risks, but that presentation was being adjusted to align with British Basketball. LW offered to share information on Duty of Care.
Minutes of Previous Meeting	The minutes of the 22nd April meeting were approved. All other actions had been completed or were in progress.
CEO Update	The CEO provided an update on operations, including: <ul style="list-style-type: none"><li>- Progress with Commonwealth Games Decision communication plan.</li><li>- Further information received from FIBA and the Commonwealth Games Federation</li><li>- The performances and results from the Men's and Women's test matches.</li><li>- Redevelopment of the coaching model to be presented to a future Board meeting.</li><li>- The CashBack external evaluation has been finalised and will be published in the coming weeks.</li><li>- Four summer interns have been recruited.</li><li>- A potential legal challenge to a selection process which is being handled by the staff.</li></ul>
British Basketball	BBF CEO Lisa Wainwright presented an update on progress at British Basketball including: <ul style="list-style-type: none"><li>- Progress with Home Country meetings.</li><li>- Progress being made with the League Licence for the BBL.</li><li>- Ongoing meeting with WBBL.</li><li>- Further partnerships with the NBA, relationships with FIBA.</li><li>- Work progressing on sponsorship through agencies.</li><li>- The planning for the Men's and Women's programmes and options being considered.</li><li>- The development of strategy for 3X3 as it becomes an Olympic discipline.</li><li>- The potential to bring events to Scotland in the coming year.</li></ul>

AGM Preparation	<p>The date, time and venue were confirmed.</p> <p>The Board noted the members retiring by rotation. Having reviewed the skills audit, the board identified the following skills to be targeted:</p> <ul style="list-style-type: none"> <li>- Human Resources</li> <li>- Fundraising (grants, trusts and foundations)</li> <li>- Strategic/digital communication</li> </ul> <p>It was agreed to request nominations from clubs with these skillsets and to advertise for board members through the networks available.</p> <p>The Board considered that there were no resolutions required to be put forward from the Board. It was noted that resolutions would be sought from clubs.</p>
Board Performance Review	<p>The process for completing the performance review was outlined and Board members were requested to complete the survey when circulated.</p>
Finance Report	<p>The Board noted a delay in producing the Year End Accounts due to staff changes with our accountants. The Board agreed to a potential change in accountants should our timelines and requirements not be able to be met.</p>
Other Business	<p>There was no other business.</p>