**[CLUB NAME]**

**DEVELOPMENT PLAN WITH ANNUAL TARGETS**

|  |  |  |  |
| --- | --- | --- | --- |
| **AREA** | **YEAR ONE** | **YEAR TWO** | **YEAR THREE** |
| **Governance/Administration** | * Is affiliated to **basketball**scotland. * Coaches and players are registered with **basketball**scotland (PVG Completed). * Has a leadership structure: at least 3 members with defined role descriptors. * Appoint a Child Protection Officer (CPO) * Has a club bank account: 2 signatories with access to online banking. * Has a Safeguarding Policy. * Has a club Code of Conduct for players/coaches/volunteers and parents. * Has a club procedure for responding to concerns about the welfare or abuse of a child or vulnerable adult. * Has an Equity/Policy Statement. * Host 2 social events. | * Has a Club Vision and Values promoted to club members. * Increase the number of committee roles. * Has accounts which are audited or verified on an annual basis. * Develop club website. * Appoint fundraising officer to look for funding and sponsor opportunities. * Host 2 social events | * Continue to gain sponsorship/funding. * Run SWOT analysis of club in preparation for the next 3-year plan. * Increase committee roles i.e. social media officer. * Host 2 social events. |
| **Competition/Training** | * Create a minimum of 2 age group sessions (e.g. U12 & U16). * Organise and participate in local friendlies. | * Establish new age group sessions * Participate in local/national Competitions * Host Club Festival | * Increase the number of teams participating in local/national Competitions. * Host Club Festival |
| **Coaches** | * Qualify 2 members with **basketball**scotland’s Team Coach Award * Qualify 5 members with **basketball**scotland’s Skills Coach Award | * Qualify 3 members with **basketball**scotland’s Team Coach Award * Qualify 8 members with **basketball**scotland’s Skills Coach Award | * Qualify a minimum of 1 member with **basketball**scotland’s Programme Coach Award (Regional Academy) * Qualify 3 members with **basketball**scotland’s Team Coach Award * Qualify 8 members with **basketball**scotland’s Skills Coach Award |
| **Officials** | * Qualify 1 Floor Official * Qualify 5 Table Officials (**basketball**scotland Online Course) | * Qualify 2 Floor Officials   Qualify 5 Table Officials (**basketball**scotland Online Course) | * Qualify 2 Floor Officials * Qualify 5 Table Officials (**basketball**scotland Course) |

This is an example of a basic three-year Club Development Plan with action points. This plan should be referred to throughout the year, during committee meetings etc. Each year’s section can be expanded during that year, to assist the club in implementing the Action Plan. Example of this below…

**[CLUB NAME]**

**ANNUAL PLAN | FIRST YEAR**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ACTION POINT** | **HOW WE ARE GOING TO DO THIS** | **WHO IS GOING TO DO IT** | **HOW MUCH WILL IT COST** | **NOTES** |
| Is affiliated to **basketball**scotland | Complete Club Affiliation Form  <https://basketballscotland.co.uk/club-affiliation/> |  | **1st Year:** Free  **2nd Year + :** £75 |  |
| Coaches and players are registered with **basketball**scotland (PVG Completed). | Coaches and players register through their individual JustGo Account  Sign up here: <https://basketballscotland.justgo.com/account.mvc/SignIn> |  | **U12:** free  **U14:** £15pp  **U16/U18:** £20pp  **Senior:** £30pp |  |
| Has a leadership structure: at least 3 members with defined role descriptors. | Appoint appropriate committee members, chair, vice chair, secretary, treasurer, CPO, fixtures secretary, social media officer, any other relevant position. |  | N/A |  |
| Appoint a Child Protection Officer (CPO). | Appoint a CPO and sign them up to a SportsCoachUK course |  | **£10** |  |
| Has a club bank account: 2 signatories with access to online banking. | Open a Community Club Account with appropriate bank. |  | N/A |  |
| Has a Safeguarding Policy | Contact **basketball**scotland for Safeguarding Policy Template. |  | N/A |  |
| Has a club Code of Conduct for players/coaches/volunteers and parents. | Contact **basketball**scotland for Code of Conduct Template. |  | N/A |  |
| Has a club procedure for responding to concerns about the welfare or abuse of a child or vulnerable adult. | Contact **basketball**scotland for Wellbeing Procedure Template. |  | N/A |  |
| Has an Equity/Policy Statement | Template can be found on **basketball**scotland Website. |  | N/A |  |
| Host 2 Social Events | Promote event well, using club members and promoting via social media and local hubs. |  | Member Payment |  |
| * Qualify 2 members with **basketball**scotland Team Coach Award * Qualify 5 members with **basketball**scotland Skills Coach Award | Highlight attendees. Contact **basketball**scotland and find out when courses are.  [Coaching@basketball-scotland.com](mailto:Coaching@basketball-scotland.com) |  | **Team Coach:** £170pp  **Skills Coach**: £30pp | Is there local funding we can apply for to help cover costs? |
| * Qualify 1 Floor Official * Qualify 5 Table Officials (**basketball**scotland Online Course) | Contact **basketball**scotland and find out when courses are. Find people willing to attend.  [Officials@basketball-scotland.com](mailto:Officials@basketball-scotland.com) |  | **Floor Official:** £70  **Table Official:** Free | Is there local funding we can apply for to help cover costs? |