



Club Support & Development Officer

basketballscotland are looking for an energetic individual with initiative to improve capacity and capability of clubs in the North and East of Scotland. As part of this job, you will Project Lead nationwide delivery of our Jr.NBA Programme. We want someone who has strong personal values, enjoys teamwork and can develop relationships with key stakeholders, including Regional Associations and officials.

Context

- A key focus for **basketballscotland** is to support clubs to develop a sustainable and high quality infrastructure and encourage the development of people within that infrastructure.
- Our priority programme for early engagement is Jr.NBA and facilitating clubs to run exciting and inspirational programmes to deliver positive experiences to participants.

Job Details

Permanent contract (subject to funding)	Salary Range: £21,000 - £25,000
Full-time (37.5 hours per week). Some evening and weekend work will be required	Location: flexible across the East of Scotland, from Edinburgh to Aberdeen

Duties & Key Responsibilities

1. Targeted Club Support

1.1 Work with clubs in the North and East of Scotland to provide the support required to strengthen general club infrastructure with a focus on capacity to deliver quality activity at under-14 and below

- 1.1.1 Work with clubs to plan and deliver a programme of activity focussed on developing club infrastructure and people
 - 1.1.1.1 While support may initially be “hands on” the focus will be developing building capacity and sustainable infrastructure
 - 1.1.1.2 Connect with local and national partners and programmes to access support for the clubs
 - 1.1.1.3 Connect like-minded clubs to share ideas
- 1.1.2 Work with club leaders and existing coaches and recruit new volunteers to strengthen delivery of U14 basketball

2. Jr.NBA Programme Delivery Lead

2.1 Lead delivery of Jr.NBA Programme across Scotland

- 2.1.1 Facilitate club delivery of Jr.NBA
- 2.1.2 Project Lead **basketballscotland** run Jr.NBA activity, including festivals and end of season tournaments
- 2.1.3 Build impactful relationship with Jr.NBA to increase future delivery opportunity



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3. People Development

3.1 Establish and deliver opportunities to support the development of coaches, officials and volunteers within clubs

3.2 Create a calendar of coaching courses

3.2.1 Deliver coaching courses to increase capacity of available coaches

3.3 Create a network of coaches who can support each other

Person Specification

This role requires an enthusiastic individual with an ability to build relationships, use their initiative and is enthusiastic about driving sport in Scotland forward.

FACTORS	ESSENTIAL	DESIRABLE
Qualifications and Experience	<p>A qualification in sport or</p> <p>A minimum of three years' professional experience working in sport</p>	<p>A qualification or experience of sport development</p> <p>A basketball coaching qualification</p>
Disposition and Personal Qualities	<p>Initiative to find creative solutions</p> <p>Understand the mood and emotions of others and adjust own behaviour accordingly</p> <p>Positive and self-driven and can set own goals and targets alongside working towards team objectives</p> <p>Thrive in a team environment and willing to accept, and give, feedback to improve performance</p> <p>Willing to make decisions and drive progress with a humility to accept help and realise when a change of approach is required</p>	<p>High level of self-awareness and committed to your own development</p> <p>Interest in other people and how they are motivated</p> <p>Desire to drive standards and continuously improve as an individual and organisation</p> <p>Flexible and adaptable to change</p>
Work & Other Experience	<p>Experience of working in a sports organisation</p> <p>Experience of leading a project</p> <p>Demonstrated ability to engage partners and build strong, long term relationships</p>	<p>Experience of working in a team that prioritises values and behaviours</p> <p>Experience of working with volunteers</p>
Knowledge, Skills and Abilities	<p>Ability to build rapport with a diverse range of people and stakeholders, and maintain positive relationships</p> <p>Effective communication skills, with the ability to establish trusting, meaningful relationships</p> <p>Knowledge of basketball in Scotland, our current strategic direction and key programmes and initiatives</p> <p>Ability to work with a range of people to identify challenges and needs, and build a plan to meet these needs</p>	<p>Knowledge of safeguarding, child protection and equality frameworks and processes</p> <p>Understanding of SAMH's Five Ways to Better Wellbeing</p> <p>Competent computing skills, including Microsoft Office</p>



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Application Details

Applicants should apply by demonstrating their suitability for the role, either through video, written or other media form. This could involve sending us your CV and a Covering Letter detailing your relevant skills and experience. Or a short video of you detailing your suitability for the role.

Please consider the person specification and key responsibilities listed above.

As part of the recruitment process, we request all applicants to please complete the anonymous Equality Questionnaire, found [here](#).

Closing Date

All applications should be received by **12pm Monday 15th January 2024**. Late applications will not be considered. Applicants will be notified within one week of closing if they are required for interview.

We expect interviews to be held week beginning 22nd January 2024.

Contact

If you would like to discuss your suitability for the role or find out more before making a formal application please contact hr@basketball-scotland.com

Applications should be marked 'Private and confidential' and emailed to:
hr@basketball-scotland.com