

**basketballscotland**

# **Finance Director**

**Information Pack**



## basketballscotland

As the governing body for basketball, we are passionate about increasing the positive experiences for all participating in basketball. Sport has the ability to impact the lives of those involved, it can enhance wellbeing and provides valuable skills for life.

Our sport can reach a wide demographic of the population and make a significant impact on those who participate.

We have a responsibility to our members to govern and administer the sport whilst increasing opportunity to participate.

As a governing body, we firmly believe in creating a positive culture within the organisation and across the sport, based on strong values and collaboration.



# Reasons to join the basketballscotland Board

## 1. Contribute and/or give back to sport

This is an important role for basketball in Scotland at an incredibly exciting time. You would play a key role in the future direction of the sport and your expertise and experience would be valued and appreciated.

## 2. Share your expertise and help develop others

Support the financial understanding and decision making of other Board members and senior staff. Share your experience and expertise to upskill team mates.

## 2. Gain experience, learn and develop

We encourage personal development and volunteering and this Role provides an excellent opportunity to increase your understanding of Executive Boards and gain a valuable understanding as a Finance Director for a limited company



## The Role

To provide a financial perspective on the strategic direction of the organisation.

To maintain an overview of the organisation's financial performance, systems and processes on behalf of the Executive Board.

This role is a strategic level role, with day-to-day finances managed by the staff team and outsourced finance support, which includes payroll and management support.

## Financial Context

- Strong financial reserves position above reserves target.
- Annual turnover of £1 - 1.5M.
- Robust financial systems and processes supported by outsourced finance company and accountants.
- Positive Board environment with good engagement and discussion.
- Excellent relationships with key stakeholders including sportscotland and Scottish Government.



## Specific Duties

- Working with the Head of Operations to monitor financial performance and system compliance.
- Attending Board meetings and AGM/EGMs
- Presenting quarterly management accounts to the Board (to be prepared by Head of Operations)
- Presenting annual accounts to the Board and the membership (to be prepared by Head of Operations)
- To maintain an ongoing understanding and overview of the annual budget and long-term financial plan of **basketballscotland**
- To chair the Finance Sub-Committee of the Board
- To provide advice, when required, to the Board on specific finance related issues
- To provide operational support and guidance, when requested, to the professional staff responsible for finance





## General Board Duties

- Contribute to the strategic direction of the organisation
- Contribute as appropriate to all other Board level discussions
- Any other related duties as deemed necessary from time to time.

## Information

### Salary:

This is a voluntary role. Expenses will be covered.

### Time commitment:

Half-day per quarter (with the Head of Operations)  
Attendance at 8-10 Meetings per annum (including Finance Sub-Committee, Board Meetings and AGM), generally lasting 1 – 3 hours and a mixture of online and in person.

### Reports to:

Chairperson of basketballscotland



## We're looking for someone who:

- Has the ability to maintain a strategic overview of finances without direct involvement in the operational management of the finances.
- Is able to present complex financial information in a concise, understandable manner.
- Can analyse and recommend improvements to financial systems.
- Is a qualified accountant and/or has relevant professional experience.
- Has a positive, solution focussed outlook.
- Enjoys working as part of a team.



## Interested?

Let's talk – we'd love to have an initial conversation about the role, either online or over coffee.

Please e-mail our Chief Executive, Kevin Pringle who'll arrange some time:

[kevin.pringle@basketball.scot](mailto:kevin.pringle@basketball.scot)

